

Monitoring form for County Councillor Locality Budgets Funding

It is very important that this form is returned within twelve months of the grant being awarded – failure to do this may result in the County Council asking for the funding to be returned and all future applications being rejected.

1. Name of organisation:	Morton-on-Swale Parish Council
2. Name of contact person:	Roger Martyn Dale
3. Position in organisation:	Responsible Financial Officer (RFO)
4. Address:	2 Greenacres, Morton-on-Swale, Northallerton DL7 9TA
5. E-mail address:	rfo@mortononswale-pc.gov.uk
6. Telephone number:	07771 830666
7. Name of project or activity:	Various
8. Description of project or activity, how the funding was used for and how this benefited the local community:	1. Relocation of defibrillator cabinet due to closure of premises on which cabinet was previously installed. 2. Repair and repainting of white railings on main road near Old Royal George PH 3. Repointing of stone pillars on which “Welcome to Morton-on-Swale” signs are mounted at each entrance to village. These were all essential maintenance tasks to improve the appearance of the village but for which the Parish Council had no budget provision. The funding has enabled these to be carried out without increasing the Annual Precept.

9. Project end date:	December 2023
10. Total cost of project (£):	£1,488
11. Grant awarded by County Council (£):	£1,440
12. Grant not spent and to be returned to the County Council (£):	N/A
13. If the total cost of project was greater than the grant awarded by County Council, how was the gap filled?	Parish Council reserves

We, being authorised on behalf of the organisation, confirm that:

- The grant was only to be used for the projects or activities agreed in advance by the Council.
- We met all relevant legislative requirements in respect of the projects or activities.
- We will acknowledge receipt of the grant from the Council in all publicity relating to the projects or activities and in your annual accounts and report.
- If requested, within one month we will provide the Council with additional evidence to substantiate the monitoring form (for example copies of quotes and receipts for expenditure).
- We will allow the Council reasonable access to all records relating to the grant and the project or activity for at least four years after the grant has been awarded.
- The Council may publish information about this grant including the name and contact details of the organisation receiving the grant, the amount paid, the purpose for which the grant is made, how the grant has been spent, and how it has benefited the local community.

Signature	Full name	Office held in the Organisation	Date
	Aldred Poulter	Chairman	
	Roger Martyn Dale	Responsible Financial Officer	07/03/2024

When complete, please send this form (with copies of invoices, receipts or photos as evidence of expenditure) to Louise Marwood at County Hall. A copy will then be sent to your local County Councillor.