



# Morton-On-Swale

## Parish Council

**Parish Council Annual Meeting to be held on  
Wednesday 28 May 2025 at 7.30 pm at Morton on Swale Village Hall**

### **Agenda**

*(Please be advised that an audio recording of this meeting may be made to assist with the subsequent preparation of the minutes)*

<b>Agenda Item</b>	<b>Detail</b>	
1. Welcome / Apologies for Absence	To Welcome Everyone to the Meeting and Receive Apologies and Consider Reasons for Absence	
2. Elect a Chair	To Elect a Chair for the Forthcoming Year. Chair to sign the declaration of office.	
3. Minutes	To Agree the Minutes of the Previous Council Meeting (March 2025)	<b>Attached</b>
4. Standing Orders	To Adopt the Draft Standing Orders (amended). To Adopt the Financial Regulations (unchanged).	<b>Attached</b>
5. Matters Arising	To Consider any Matters Arising from the Previous Meeting (not covered elsewhere on the agenda). <ul style="list-style-type: none"><li>➤ Litterpicking</li><li>➤ Playground – maintenance / inspections / spraying / funding / fund-raising</li><li>➤ Community Resilience Plan – Update</li><li>➤ Friends of Morton on Swale</li></ul>	
6. Public Forum	To Receive Questions / Comments from Members of the Public. <i>Note: Requests by Parishioners to ask a question or to make a statement under this agenda item should be made before the deadline of 5.00 pm on Friday 23 May 2025.</i>	
7. Reports:	To Receive Reports: <ul style="list-style-type: none"><li>➤ Clerk</li><li>➤ Police</li><li>➤ NY Councillor</li></ul>	
8. Finance	To Consider Finance Items: <b>Accounts Schedules</b> <ul style="list-style-type: none"><li>➤ RFO Report – May 2025</li><li>➤ Accounts Summary – May 2025</li><li>➤ Bank Reconciliation – May 2025</li><li>➤ Expenditure Transactions – May 2025</li><li>➤ Receipts – May 2025</li><li>➤ CIL Summary 2016-2025</li></ul> <b>AGAR 2024-2025</b> <ul style="list-style-type: none"><li>➤ Exemption Certificate</li><li>➤ Receive Internal Audit Report</li><li>➤ Annual Governance Statement</li><li>➤ Accounting Statements</li><li>➤ Notification of date for exercising public rights</li></ul>	<b>Attached</b>
9. Correspondence	To Consider Any Correspondence: <ul style="list-style-type: none"><li>➤ Use of Park over summer holiday period.</li></ul>	
10. Planning	To Receive any Planning Applications: <ul style="list-style-type: none"><li>➤ ZB25/00500/FUL – 1 Station Lane.</li></ul>	
11. Member Reports	To Receive Any Member Reports.	
12. Future Meeting Dates	To Confirm Future Meeting Dates (to commence at 7.30 pm): Wednesday 30 July 2025 Wednesday 24 September 2025 Wednesday 26 November 2025	

**Website:** [www.mortononswale-pc.gov.uk](http://www.mortononswale-pc.gov.uk)

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