



# Morton-On-Swale

## Parish Council

**Minutes of the Parish Council Meeting held on  
Wednesday 29 March 2023 commencing at 7.30 pm  
At Morton on Swale Village Hall**

Present: Councillors: A Poulter (Chairman), J Sanderson, P Weighell  
Clerk / RFO: A W Lambert, R Dale  
County Councillor: A Wilkinson  
District Councillor: B Phillips  
Public: 2 members of the public

Agenda Item	Detail	Action
<b>23 / 12 Welcome / Apologies for Absence</b>	<p>The Chairman welcomed everyone to the meeting.</p> <p>Apologies had been received from Councillor K Weston.</p> <p>It was noted at this point that Alex Ross had resigned from the Parish Council. The vacancy will be advertised through the Electoral Office in the first instance.</p>	
<b>23 / 13 Declarations of Business Interests</b>	<p>There were no declarations of business interests.</p>	
<b>23 / 14 Minutes</b>	<p>The minutes of the meeting held on Wednesday 25 January 2023 had been circulated prior to the meeting.</p> <p><b><i>Resolved: That the minutes of the previous meeting be agreed as a correct record and signed by the Chairman.</i></b></p>	
<b>23 / 15 Matters Arising</b>	<p><b>Litterpicking</b> There was nothing to report regarding litter-picking.</p> <p><b>Playground</b> It was noted that the playground quarterly inspection was due in April.</p> <p>The spraying and the work to the railings would be undertaken when the weather was appropriate to do so.</p> <p><b>Community Resilience Plan</b> The Clerk agreed to bring an updated draft of the Community Resilience Plan to the Council.</p> <p><b>Village Signage</b> The work to the village signage was yet to be undertaken. The Clerk to remind the contractor.</p> <p><b>Defibrillator</b> It was noted that the cost of a new defibrillator cabinet would be in the region of £500-£550. CIL funding was available to</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>

	October 2024. A new location would need to be found due to Whites Butchers having closed. This would be investigated through North Yorkshire County Council.	<b>Clerk</b>
<b>23 / 16 Police Report</b>	<b><i>Circulated: The Police Report</i></b> There had been no police report.	
<b>23 / 17 Finance</b>	<p><b>The following financial information was circulated:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Bank Reconciliation for March 2023</b></li> <li>➤ <b>Accounts Summary as at March 2023</b></li> <li>➤ <b>Expenditure Transactions – March 2023</b></li> <li>➤ <b>Income Transactions – March 2023</b></li> </ul> <p><b>Budgetary Update</b> The current budgetary information had been circulated:</p> <ul style="list-style-type: none"> <li>➤ Current A/C Balance – £724.91</li> <li>➤ BMM A/C Balance - £8872.69</li> <li>➤ Petty Cash - £49.60</li> <li>➤ Payments pending - £00.00</li> <li>➤ Receipts pending - £00.00</li> <li>➤ Balance C/F - £9647.20</li> </ul> <p><b>Resolved:</b></p> <p><b>(a) That the year-end internal audit be undertaken by Ian Smithson.</b></p> <p><b>(b) That the invoices for the previous month be approved as set out in the bank reconciliation.</b></p> <p><b>(c) That the updated Financial Regulations be agreed.</b></p> <p><b>(d) That an additional dispenser be purchased for dog waste bags.</b></p>	<b>RFO</b>
<b>23 / 18 Public Forum</b>	There were no items from the public.	
<b>23 / 19 Planning</b>	<b>23/00212/MAN – Whites Butchers</b> Application to determine if prior approval is required for a proposed change of use from a commercial business and service to a dwelling house.	
<b>23 / 20 Correspondence</b>	<p>It was noted that there had been an expression of interest from a parishioner to join the Parish Council. The normal process for the current vacancy would need to take place before a co-option could take place.</p> <p>There had been an email request to have the Trainline link included on the Parish website. This was declined as it would set a precedent.</p>	<b>Clerk</b>
<b>23 / 21 Member Reports</b>	At this point the Chairman asked on behalf of the Parish Council to thank Brian Phillips for his 22 years of service to the community.	
<b>23 / 22 Future Meeting Dates</b>	Wednesday 31 May 2023 – Annual Meeting  All meetings to commence at 7.30 pm.	<b>Parish Council</b>

The meeting closed at 8.10 pm.

**Website:** [www.mortononswale-pc.gov.uk](http://www.mortononswale-pc.gov.uk)

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