



Morton-On-Swale

Parish Council

**Parish Council Annual Meeting to be held on
Wednesday 31 May 2023 at 7.30 pm at Morton on Swale Village Hall**

Agenda

(Please be advised that an audio recording of this meeting may be made to assist with the subsequent preparation of the minutes)

Agenda Item	Detail	
1. Welcome / Apologies for Absence	To Welcome Everyone to the Meeting and Receive Apologies and Consider Reasons for Absence	
2. Elect Chairman	To Elect a Chairman for the Forthcoming Year. Chairman to sign the declaration of office.	
3. Declarations of Interest	To Receive Declarations of Interest from Councillors.	
4. Minutes	To Agree the Minutes of the Previous Council Meeting (March 2023)	To follow
5. Matters Arising	To Consider any Matters Arising from the Previous Meeting (not covered elsewhere on the agenda). <ul style="list-style-type: none">➤ Litterpicking➤ Dog Waste – St Helen's/Meadowfield Snicket➤ Playground – maintenance / inspections / spraying / railings / funding / fund-raising➤ Community Resilience Plan – Update➤ Village signage – update➤ Defibrillator - update	
6. Public Forum	To Receive Questions / Comments from Members of the Public. <i>Note: Requests by Parishioners to ask a question or to make a statement under this agenda item should be made before the deadline of 5.00 pm on Monday 29 May 2023.</i>	
7. Finance	To Approve Submissions for External Audit of 2022/23 Accounts: <ul style="list-style-type: none">➤ Internal Audit Report➤ Certificate of Exemption➤ Annual Governance Statements➤ Accounting Statement➤ Dates for Exercise of Public Rights to Inspect To Consider Finance Items: <ul style="list-style-type: none">➤ Accounts Summary – May 2023➤ Bank Reconciliation – May 2023➤ Expenditure Transactions – May 2023➤ Receipts – May 2023➤ Schedule of Routine Payments➤ Grasscutting To Consider and Approve for Adoption: <ul style="list-style-type: none">➤ Revised Financial Regulations➤ Updated Standing Orders	Attached
8. Correspondence	To Consider Any Correspondence.	
9. Planning	To Receive any Planning Applications.	
10. Member Reports	To Receive Any Member Reports.	
11. Future Meeting Dates	To Confirm Future Meeting Dates: Wednesday 26 July 2023 Wednesday 27 September 2023 Wednesday 29 November 2023 All meetings to commence at 7.30 pm.	

No back

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