

Minutes of the Parish Council Meeting held on Wednesday 18 May 2022 commencing at 7.30 pm At Morton on Swale Village Hall

Present:	Councillors:	A Poulter (Chairman), J Sanderson, P Weighell
	Clerk / RFO:	A W Lambert, R Dale
	County Councillor:	A Wilkinson
	District Councillor:	B Phillips
	Public:	2 members of the public

Agenda Item	Detail	Action
22 / 23 Election of Chair	A nomination had been received for Councillor Poulter to be elected as Chair for the forthcoming year.	
	Resolved: As there were no other nominations, Councillor Poulter be elected as Chair and duly signed the declaration of office.	
22 / 24 Welcome / Apologies for	The Chairman welcomed everyone to the meeting.	
Absence	Apologies had been received from Kirsty Weston – these were accepted.	
22 / 25 Declarations of Interest	There were no declarations of interest.	
22 / 26 Police Report	The Police report had been circulated for information and noted. A copy would be placed on the Parish website.	RFO
22 / 27 Minutes	The minutes of the meeting held on Wednesday 23 March 2022 had been circulated prior to the meeting.	
	Resolved: That the minutes be agreed as an accurate record and be signed by the Chairman.	
22 / 28 Matters Arising	Meadowfields It was noted that the hedge at St Helens had been removed. Litter-picking There had been no update on litter-picking and no further complaints about dog waste.	
	 Playground The following was noted: ➤ The Clerk to ask for the repair to the zip wire to take place by Caledonian following their quotation. ➤ The plaque to be fixed to the guard around the Jubilee tree. ➤ There had been no response from API re communication with Image. 	Clerk

	Paul Ellis to be reminded about the spraying of the park paths.	Clerk
	Parish Council Vacancy It was noted that there had been no election required for the Parish Council.	
	Resolved: That the vacancy be offered to Alex Ross who had applied for the vacancy prior to the elections.	Clerk
	Community Resilience Plan Councillors would be asked for final comments to the Community Resilience Plan at the next meeting.	
	 Queen's Jubilee The following events had been arranged: 3 June 2022 - Quiz 4 June 2022 - Coffee / cake 5 June 2022 - Pic-nic in the Park Royal Scarecrow competition Crown competition Boxes of treats available for parishioners who cannot get out - nominations are welcome. 	
	It was noted that volunteers are required for these events.	
22 / 29 Finance	 The following financial information was circulated: Accounts for the year end 2021 / 22 Annual Accounting Statement 2021 / 22 Bank Reconciliation for May 2022 AGAR for the year end 2021 / 22 	
	The changes to the financial regulations were outlined by the RFO as follows:	
	 A minor correction to reflect that the Parish Council employs a Clerk and a separate RFO (para 1.8). A reduction from £500 to £100 to the upper limit for payments to be made by debit card without prior authorisation by the Parish Council for the specified transaction (para 6.18). To recognise that payments by internet bank transfer should be added to the list of routine payment methods (6.3(b)), and that this would be the preferred payment method in future, with authorisation by email being required from just two members (the same as for cheques), for any transactions that have previously been approved by Council (including budgeted items), or by three members in all other cases (6.10). 	
	Resolved: That with the above amendments the financial regulations be adopted.	
	Budgetary UpdateThe current budgetary information had been circulated:> Current A/C Balance -£890.90> BMM A/C Balance -£12897.62> Petty Cash -£49.60> Cheques not yet presented -£0> Balance C/F -£13838.12	

	 Resolved: (i) That the invoices for the previous month be approved as set out in the bank reconciliation. (ii) That the annual Certification of Exemption be approved. (iii) That the annual Governance Statement be approved. (iv) That the accounting statements be approved. (v) That the internal audit report be noted. 	
22 / 30 Public Forum	There were no matters from the public.	
22 / 31 Planning	There were no planning applications to note.	
22 / 32 Correspondence	All correspondence had been forwarded to Councillors for their attention.	
22 / 33 Member Reports	 Flooding Correspondence had been received regarding the Local Flood Risk Strategy Consultation. The information was felt to be inaccurate and did not include Morton on Swale. The issue of signage during flooding was being addressed. Parking Issues of parking in the lay-by outside the Dales School were noted. The Clerk to seek confirmation from the Highways Authority as to what the lay-by should be used for 	Clerk
22 /34 Future Meeting Dates	Authority as to what the lay-by should be used for. Wednesday 27 July 2022 Wednesday 28 September 2022 Wednesday 30 November 2022	Parish Council
The meeting closed	All meetings to commence at 7.30 pm.	

The meeting closed at 9.00 pm. Website: www.mortononswale-pc.gov.uk Email: clerk@mortononswale-pc.gov.uk