

MORTON-ON-SWALE PARISH COUNCIL

RECOMMENDED EXPENDITURE BUDGET & PRECEPT CALCULATIONS FOR 1921/22

<u>ROUTINE EXPENDITURE</u>	<u>2020/2021</u>	<u>Revised</u>	<u>Projected/</u>	<u>Proposed</u>
	<u>Budget</u>	<u>Forecast</u>	<u>Final EOY</u>	<u>1921/22</u>
			<u>Variance</u>	<u>Budget</u>
Staff costs	£2,920.00	£3,709.08 *	£789.08 *	£3,205.00
General Expenses	£4,280.00	£3,204.28	-£1,075.72	£3,395.00
Play Park Expenses	£2,000.00	£1,539.05	-£460.95	£2,600.00
	£9,200.00	£8,452.41	-£747.59	£9,200.00

\* Includes c £570 backpay from 2019/20

<u>Details:-</u>	<u>2020/2021</u>	<u>Revised</u>	<u>Projected/</u>	<u>Proposed</u>
	<u>Budget</u>	<u>Forecast</u>	<u>Final EOY</u>	<u>1921/22</u>
			<u>Variance</u>	<u>Budget</u>
<b>Staff Costs</b>				
Salary	£2,280.00	£3,156.88	£876.88	£2,900.00
PAYE Deducted (payable to HMCR)	£570.00	£422.20	-£147.80	£240.00
Payroll processing Charges	£70.00	£130.00	£60.00	£65.00
	£2,920.00	£3,709.08	£789.08	£3,205.00

<u>General Expenses</u>				
Insurance	£230.00	£230.00		£250.00
Grass cutting - verges	£630.00	£630.00		£660.00
Village Hall	£500.00	£500.00		£500.00
Website Licence	£35.00	£50.00	£15.00	£50.00
Website Maintenance	£50.00	£100.00	£50.00	£50.00
Laptop Software Licence	£50.00	£49.99	-£0.01	£49.99
Zoom Software Licence		£119.90	£119.90	£120.00
Church	£250.00	£250.00		£250.00
VAS costs	£1,000.00	£0.00	-£1,000.00	£0.00
Internal Audit Fee	£105.00	£105.00		£110.00
Data Protection Licence Fee	£40.00	£35.00	-£5.00	£35.00
Postage/Office Expenses	£100.00	£50.00	-£50.00	£100.00
Replacement Pooh Bags	£75.00	£46.28	-£28.72	£70.00
Community Newsletter	£440.00	£220.00	-£220.00	£500.00
YLCA Annual Membership Fee	£235.00	£245.00	£10.00	£250.00
Defibrillator Electrode Pads	£40.00	£28.00	-£12.00	£28.00
Defibrillator Battery	£155.00	£136.00	-£19.00	£0.00
Unused contingency	£345.00	£345.00		£372.01
	£4,280.00	£3,140.17	-£1,139.83	£3,395.00

<u>Play Park Expenses</u>				
Insurance	£350.00	£322.80	-£27.20	£350.00
RoSPA Inspection	£160.00	£350.00	£190.00	£350.00
Grass Cutting	£820.00	£810.00	-£10.00	£860.00
Servicing/Maintenance	£670.00	£0.00	-£670.00	£1,040.00
	£2,000.00	£1,482.80	-£517.20	£2,600.00

**NOTES:**

- Staff Costs: The revised forecast for 2020/21 indicates an anticipated full year variance of £789. This is mainly due to the fact that this includes certain back payments due in respect of 2019/20. It also recognises that the official NALC Salary Scales for Parish Clerks were increased in September this year. This also accounts for the increase in the budget for 2021/22 compared with 2020/21.
- VAS Costs: As noted previously, the decision to purchase rather than continuing to lease VAS signs means a saving of £1000 in 2020/21 in the general expenditure budget. No provision has been included in the 2021/22 budget for servicing costs as the new signs come with a 5 year warranty.
- Community Newsletter: Although publication of the quarterly newsletters has been interrupted by the pandemic in 2020/21, it is hoped that it may nevertheless still be possible to produce two editions during the remainder of the year. The budget for 2021/22 anticipates the possibility of four issues next year.
- Play Park Servicing: The budget of £670 for this item in 2020/21 currently remains unspent. However the recent RoSPA Inspection report highlighted a number of items requiring remedial action, although no estimates have yet been obtained for the cost of this work. An increased provision is recommended for this item in 2021/22 in recognition of the equipment being a year older and warranties expiring. This item also includes an allowance for weed and mole control in the park. I understand that this has recently been carried out but no expense claim has yet been submitted.
- Contingency: This is an estimated figure which rounds the total budget for 2021/22 to £9200, the same as in 2020/21.