

# Minutes of the Parish Council Meeting held on Wednesday 31 May 2023 commencing at 7.30 pm At Morton on Swale Village Hall

Present: Councillors: A Poulter (Chair), J Sanderson, P Weighell, K Weston

Clerk / RFO: A W Lambert, R Dale

County Councillor: A Wilkinson

Public: 1 member of the public

Agenda Item	Detail	Action
23 / 23 Welcome / Apologies for Absence	The Chair welcomed everyone to the meeting.  There were no apologies.  It was noted that the Parish Council vacancy was going through due process with the deadline for expressions of interest to North Yorkshire Council being 15 June 2023.	
23 / 24 Elect a Chair / Vice-Chair	Councillor Poulter expressed an interest to continue as Chair for the forthcoming year. As there were no further nominations he was duly elected. It was noted that the Parish Council does not elect a Vice Chair.	
23 / 25 Declarations of Business Interests	There were no declarations of business interests.	
23 / 26 Minutes	The minutes of the meeting held on Wednesday 29 March 2023 had been circulated prior to the meeting.  Resolved: That with the addition of information regarding the purchasing of a further dog waste dispenser, the minutes of the previous meeting be agreed as a correct record and signed by the Chair.	
23 / 27 Matters Arising	Litterpicking There was nothing to report regarding litter-picking, but dog waste continues to be an issue. The cost of a further dog waste bin would be approximately £310 and could be placed in St Helens next to the snicket. CIL funding could be used to purchase a bin.  Playground There were one or two issues with posts on the climbing equipment and a post on one of the swings.	

	Discussion took place about the goalposts and whether these were a safety issue. The Clerk agreed to ask Streetscape for their opinion.  The contractor had been spraying.	Clerk
	Community Resilience Plan The draft Community Resilience Plan had been circulated to Council members for their consideration.	
	Village Signage The work to the village signage had commenced.	
	Defibrillator It was noted that work to rehouse the defibrillator was ongoing. Arrangements had been made for the old one to be taken down and to be recycled. It was noted that North Yorkshire Council would charge £20 per annum for the electric. Once the work had been completed it was agreed to send a letter to Mr White to thank him for housing the defibrillator.	Clerk
	Village Event Councillor Weston asked whether there would be funding available towards a summer village event. Funding had not been included in the budget this year, but discussion would take place when drawing up next year's estimates.	
	Grasscutting It was noted that correspondence had been received regarding the grasscutting in the play park regarding a border that had been left near the boundary fencing. The Clerk would contact the contractor, but she suspected that it was due to the daffodils being in this area.	
	Trees It was noted that trees had been removed from an area which was the responsibility of The Green Association.	
	A quotation had been received for the removal of a tree on Fountains Way which was £500.	
	Wensleydale Railway The issues regarding the undergrowth and fence would be brought up with North Yorkshire Council.	
23 / 28 Police Report / Public Forum	Circulated: The Police Report  There had been no police report and there were no matters from the public forum.	
23 / 29 Finance	The following financial information had been circulated:  > Accounts Summary – May 2023  > Bank Reconciliation for May 2023  > Expenditure Transactions – May 2023  > Receipts – May 2023  > Schedule of Routine Payments  > Year End 2022/23  > Exemption Certificate	
	> Information Audit Report	

## Notification of Dates for Exercise of Public Rights

(a) It was noted that the internal audit report had been carried out with a recommendation that it would be appropriate to dispense with the petty cash account.

Resolved: To dispense with the petty cash account in accordance with the Internal Auditor's recommendation and to change the Financial Regulations to reflect this move. The remainder of the petty cash would be used on administrative expenses.

- (b) The Certificate of Exemption to be completed by smaller authorities where the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2023 had been shared.
- **(c)** The Annual Governance Statement for 2022/23 had been shared with Council.
- (d) The Accounting Statements for 2022/23 had been shared.
- **(e)** The notification date for the exercise of public rights was noted.

# **Budgetary Update**

The current budgetary information had been circulated:

Current A/C Balance –	£1326.75
BMM A/C Balance -	£11372.69
Petty Cash -	£49.60
Payments pending -	- 746.88
Receipts pending -	£00.00
Balance C/F -	£12992.16

#### Resolved:

- (a) To dispense with the petty cash account in accordance with the Internal Auditor's recommendation and to change the Financial Regulations and Standing Orders to reflect this. The remainder of the petty cash would be used on administrative expenses.
- (b) That the Certificate of Exemption be agreed.
- (c) That the Annual Governance Statement for 2022/we be agreed.
- (d) That the accounting statements for 2022/23 be agreed.
- (e) That the notification date for the exercise of public rights would commence on 19 June 2023.
- (f) That the budgetary update be noted.
- (g) That the receipts and payments list be agreed unanimously.

### Grasscutting

It was noted that there would be a contribution from North Yorkshire Council for the grasscutting (for cutting visibility areas).

Resolved: To give 50% of the contribution to The Green Association.

23 / 30 There had been no planning applications received. Planning		

23 / 31	All correspondence had been forwarded to the Parish	
Correspondence	nce Councillors for their information.	
23 / 32	There were no member reports.	
Member Reports		
23 / 33 Future	Wednesday 26 July 2023	Parish
Meeting Dates	Wednesday 27 September 2023	Council
	All meetings to commence at 7.30 pm.	

The meeting closed at 8.40 pm.

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